

Career Planning

Prerequisites: Students must have a place of employment and be able to meet graduation requirements.

Level: 12th grade

1.0 - Credit for Career Planning

1.0 - Credit for Career Planning Related

Credits: 2.0

Additional: This course is accepted as a math credit for h.s. graduation

This course is accepted as a math credit for college admission

This course is accepted as a math credit by the NCAA

Course Description

CVE is a course for senior trainees who work a minimum of 10 hours per week at an approved training station and attend the CVE related class each day at school. Written training agreements are completed between the student, the school, and the training station which list the expectations of each in detail. CVE Related is taught in the classroom and is an extension of the workplace. The classroom material is designed to help students prepare for their career paths.

Course Outline

Planning for the future	Discuss the decision making process one might use in planning for future employment.
	Discuss strategies for setting realistic goals according to your lifestyle.
	Explore career options.
	Entering the world of work
	Explore ways to find various jobs.
	Discuss things that your employer can expect of you and things that you can expect from you employer.
Discuss ways to be successful in any job	Developing your skills and understanding
	Discuss ways to improve various types of communication skills.
	Develop a basic understanding of our economic system.
	Discuss leadership skills that can be used at any phase in an employees career path.
Becoming a wise consumer	Discuss ways to develop responsible spending habits.
	Develop a plan for dealing with financial responsibility.
	Discuss various types of banking services.
	Discuss ways to use credit responsibly.

Teaching Methods

This class is taught through lecture, projects, presentations, reading, and discussion. Students are working in individual areas of interest on many of the projects and assignments. Students are allowed to work together on selected assignments. Students are given review sheets for each unit to help them prepare for tests.

Assessment

- Students will be assessed on lecture material through tests and quizzes.
- Students will also be assessed at their training stations by a person who oversees their daily work. They will be assessed on the quality of work, job knowledge, work output, reliability, and cooperation.
- Group activities will be evaluated based on the student's participation and the accuracy of the material presented.
- The teacher through accuracy of the information and accepted public speaking techniques will evaluate oral presentations.

Texts

In this class we will be using Succeeding in the World of Work year 1992 by Macmillan/McGraw-Hill Publishing.