



“Adult Living”

Agricultural Communications & Leadership



Instructors: **Mrs. McKinnies & Mrs. Gross**

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Pre Requisite: none

Level: 11, 12

Credit: 0.5 unit

Adult Living Course Description (ISBE ID:18203A002): Students will analyze current agricultural issues, determine how they affect people on all sides of the issue and enhance their written and oral communication skills by presenting their views and opinions to the class through debates, speeches, and interviews in order to be effective leaders in today’s society. Students will gain the knowledge and leadership experiences to help them to become successful in life and in the workplace; thus, enhancing their potential for leadership development, personal growth, and career success. Participation in FFA student organization activities and Supervised Agricultural Experience (SAE) projects is an integral course component for leadership development, career exploration and reinforcement of academic concepts.

Required Supplies

- 3” Binder
- Tab Dividers
- Highlighters
- Basic Calculator



Course Objectives/Goals

- *Students will learn about the FFA organization and develop academic and leadership skills through participation in FFA events.*
- *Students will learn about leadership development.*
- *Students will enhance their written and oral communication skills.*
- *Students will develop employability and leadership skills.*
- *Students will apply skills that will help them succeed in a competitive work environment.*
- *Students will explore career areas in the agricultural communication and leadership industry.*
- *Students will identify local, state, national, and international agricultural issues.*

Student Expectations

It is important that students in this class keep an open mind and respect the differences in student ability, backgrounds and beliefs. All students are expected to come to class on time, be prepared, and participate on a daily basis. Students will be expected to follow all rules listed and described in the Steeleville High School Student Handbook. It is expected that students wear appropriate attire (safety glasses, closed-toe shoes, protective clothing, etc.) during shop work. All students enrolled in Agricultural Communications and Leadership will be required to keep an updated SAE (Supervised Agricultural Experience). Students will be expected to arrive daily with a writing utensil, notepad, and calculator.

Online Learning Expectations for Students Choosing to Remote Learn

- Students are required to sign in daily and participate in classes from 8:13 – 2:30 p.m.
- Teachers will be engaging with in-person students as well as remote learners throughout the day.
- Daily/hourly attendance will be taken and if a student does not sign in and participate he/she will be counted absent and fall under attendance guidelines as outlined in the handbook.
- Parents must be available to communicate with administration and teachers via email or telephone; this is on an as-needed basis.

Students Quarantined

- Students will participate in remote learning if medically able
- Paper copies will be sent home as needed

Teaching Methods

Agricultural Communications and Leadership is a course taught through a wide variety of teaching methods, but with a dominant focus through hands-on learning. Students will learn through class lecture, small group discussion, class debate, laboratory exercises, video, readings, independent study, games, guest speakers, and individual/group projects.

Assessments

Students will be assessed through regular completion of homework, projects, class participation, labs, and Supervised Agriculture Experiences. Quizzes will assess students throughout each unit and a test will be given upon completion of each unit.

Grading Policy

The school's standard grading scale will be used in the class:

A 89.5% - 100%

B 79.5 – 89.4%

C 69.5% - 79.4%

D 59.5% - 69.4%

F <59.4%

Missed/Late Work

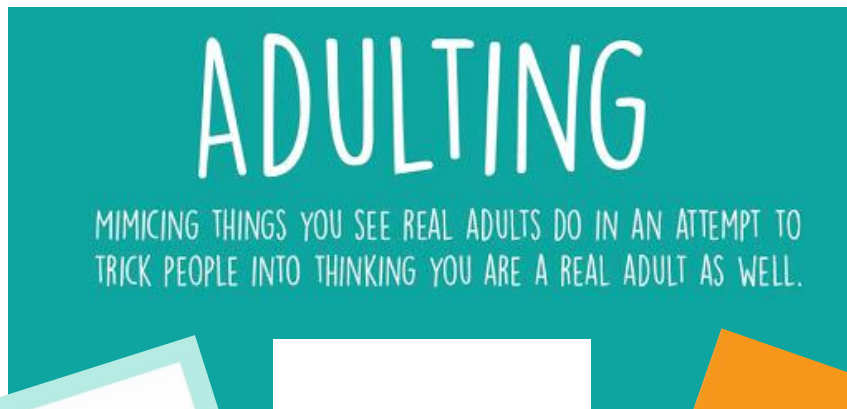
Late homework assignments will automatically be dropped 20% per day, unless prior arrangements have been made or the missed assignment was due to an excused absence. Missed quizzes or tests due to an unexcused absence will result in a zero. Make-up dates will be allowed for all quizzes and tests missed due to an excused absence.

Academic Honesty

Academic integrity is a vital component for individual success within Steeleville's Agriculture Department. Plagiarism and cheating by any student will result in a zero for the grade of the assignment and will follow punishment described in the student handbook.

Text

There is not a text book for this class. A variety of text material will be given in this course. The primary text material will be MyCaert Agriculture Education State Curriculum readings. Text material will also include, but is not limited to, various textbook chapters, newspaper clippings, pamphlets, Internet articles, news articles, and short narrative briefs.



Class Outline: Outline is subject to change, but this gives you an idea of what we will be covering in the course.

Adult Living- Ag Communications	
Introduction to Adult Living	
	Course Syllabus, Rules, and Classroom Procedures
Introduction to FFA and SAE	
Module 1	National and Illinois FFA Organization
Module 2	Steeleville FFA Chapter & SAE
Module 3	SAE Continued
Communication Skills	
Module 4	Intro to Communication and Effective Communication
Module 5	Written Communication <ul style="list-style-type: none"> - Sending a Letter/ Card - Types and Hand Written
Module 6	Verbal Communication <ul style="list-style-type: none"> - Making professional phone calls - Having effective conversation - Starting and stopping conversation - Body language
Career Prep	
Module 7	Develop a Resume/ Cover letters
Module 8	Applying for a Job
Module 9	Tips for a Successful Interview
Module 10	Set up an Interview (Mock Interview)
Module 11	Following up from an Interview
Leadership and Personal Development	
Module 12	Personality and Leadership Styles <ul style="list-style-type: none"> - What is your "Color"
Module 13	Professional and Personal Ettiquette
Module 14	Building (and fixing) Self Esteem
Module 15	Mental Health Care
Interpersonal and Workplace Skills	
Module 16	Skills for success in all careers
Module 17	Conflict and Resoulution
Making Leaders - Getting Involved in the Community	
Module 18	Opportunities in the Community for involvements <ul style="list-style-type: none"> - Jaycees - Rotary - Steeleville Community Clubs
Module 19	Running for Local offices

Record Keeping and Financial Management	
Module 20	Record Keeping and Budgeting
Module 21	Assets, Liabilities, and net worth
Module 22	Banking & Debt
Module 23	Loans <ul style="list-style-type: none"> - Taking out a Loan - Benefits of Loans - Dangers of Loans
Module 24	Taxes
Basic Skill Sets Needed for "Adulthood"	
Module 25	Laundry, folding, and ironing
Module 26	How to do Dishes
Module 27	Easy Meals
Module 28	Changing a Tire
Module 29	Basic Home Repairs
Module 30	Basic First Aid